



Ballard City

Route 2, Box 2381

Ballard, UT 80466

(435) 722-3393

Conditional Use Permit

Type of Conditional Use Requested: _____ Parcel ID# _____ Acreage: _____

Project Location: _____ Specific Address: _____

Tax ID# of all Parcels Affected: _____

Owner of Property: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____ Email: _____

Applicant: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____ Email: _____

Engineer: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____ Email: _____

CONTACT PERSON FOR PROJECT OF THOSE LISTED ABOVE: _____

Please include with the application:

1. Two sets of mailing labels for all property owners within a 300' radius from the border of the subject property.
2. A detailed explanation of the type of business, number of employees, hours of operation and specific functions of business. See Chapter 8 of Ballard City Land Use Ordinance.
3. Two copies of the Site Plan 24" x 36" and one reduced 8.5" x 11" to include the following information:
 - a. A detailed site plan of the proposed area showing building footprint, grading, drainage, setbacks, utilities, easements, site surfacing, parking, curb, gutter, sidewalks, lighting, fencing, streets, driveways and existing structures.
 - b. Include existing and adjacent utilities, access points, streets, driveways, fire hydrants, grade, drainage and detention areas.
 - c. Landscape plan
 - d. Building and project signage if applicable
 - e. Building elevations showing building materials and colors
4. Pay all fees at the time of application. No exceptions.

Filing Fee: \$300.00

Maps & Names of property owners:

Uintah County Recorder
147 East Main
Vernal, UT 84078
(435) 781-5398

Signature of Applicant: _____ **Date:** _____

Signature or Consent of Owner: _____ **Date:** _____