



# Ballard City

Route 2, Box 2381

Ballard, UT 80466

(435) 722-3393

## Conditional Use Permit

**Type of Conditional Use Requested:** \_\_\_\_\_ Parcel ID# \_\_\_\_\_ Acreage: \_\_\_\_\_

Project Location: \_\_\_\_\_ Specific Address: \_\_\_\_\_

Tax ID# of all Parcels Affected: \_\_\_\_\_

**Owner of Property:** \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

**Applicant:** \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

**Engineer:** \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

**CONTACT PERSON FOR PROJECT OF THOSE LISTED ABOVE:** \_\_\_\_\_

**Please include with the application:**

1. Two sets of mailing labels for all property owners within a 300' radius from the border of the subject property.
2. A detailed explanation of the type of business, number of employees, hours of operation and specific functions of business. See Chapter 8 of Ballard City Land Use Ordinance.
3. Two copies of the Site Plan 24" x 36" and one reduced 8.5" x 11" to include the following information:
  - a. A detailed site plan of the proposed area showing building footprint, grading, drainage, setbacks, utilities, easements, site surfacing, parking, curb, gutter, sidewalks, lighting, fencing, streets, driveways and existing structures.
  - b. Include existing and adjacent utilities, access points, streets, driveways, fire hydrants, grade, drainage and detention areas.
  - c. Landscape plan
  - d. Building and project signage if applicable
  - e. Building elevations showing building materials and colors
4. Pay all fees at the time of application. No exceptions.

**Filing Fee:** \$300.00

**Maps & Names of property owners:**

Uintah County Recorder  
147 East Main  
Vernal, UT 84078  
(435) 781-5398

**Signature of Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Signature or Consent of Owner:** \_\_\_\_\_ **Date:** \_\_\_\_\_