



Ballard City
2381 E. 1000 S. **435-722-3393**
Ballard UT 84066 **kmeyers@gmail.com**

RIGHT OF WAY ENCROACHMENT APPLICATION/PERMIT

Date of Application:	PERMIT NUMBER:
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Company Name:

Company Address:	City:	State: UT	Zip:
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Name of Applicant

Main Phone:	Cell Phone:	Fax:
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Property Owner:

Address of Encroachment:

G.P.S. Location:

Type of Road:	Gravel:	Class D:	Asphalt:	Other:	Explain:
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Contractors Name:	Phone:	Cell Phone:
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License #: on record	Exp. Date:
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Contact Person:	Cell Phone:
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Reason for Encroachment/

Completion Bond on File: Y N	Insurance Policy: Y N
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* Plans need to be submitted with Application to Ballard City at 2381 E. 1000 S. Ballard.
 * Road Bonds are required for every agency/owner Right of Way Encroachment permit. *
 Fees will need to be paid before encroachment permit or access permit will be granted
 * It is the responsibility of the applicant to be acquainted with the rules as relating to this crossing. this permit is given in as far as Ballard City has the authority to give it. It will be the Permittees responsibility to contact and receive permission from all other parties involved. *
 Permittees shall contact Ballard City 24 hours prior to commencing work at 435-722-3393

Date:	Picture #:
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Inspected by:	Notes:
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._____. 1. Encroachment fee----- \$. ._____. 2. Access Fee ----- \$	
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PERMIT IS NOT VALID UNTIL AUTHORIZED SIGNATURE IS APPLIED.

PERMIT CHECKLIST

Please have the following items when applying for a road cut permit.

Initial each item:

Reasoning of excavation, encroachment or access.

Drawing or design of the location of the intended excavation, encroachment, or structure with pertinent dimensions.

Name of the person, firm, public utility or corporation for whom the work is being done.

Name of the person, firm, public utility, or corporation doing the actual work.

Statement that the applicant will comply with all ordinance and laws of Ballard City and the State of Utah relating to the work to be done.

A Traffic Control Plan, conforming to the Manual of Uniform Traffic Control Devices to be submitted with all applications that involve excavations within the City Road right-of-way.

Proof of bond per individual encroachment within four (4) feet of the road. Bond is to be 125% of total estimated cost with 80% being returned when completed and remaining 20% to be returned after two consecutive winter seasons without complications.

Proof of insurance for the amount of \$1,000,000 and a statement that the applicant shall indemnify the City for any loss, liability, or damage.

Traffic control and work zone plan

Notify the Road Encroachment Department at 435-789-1070 #24 or 24 twenty four hours in advance of any work being done.

Contact Central Dispatch at 789-4222 if road will be closed for any length of time.

Statement that the applicant will be responsible for contacting Blue Stakes at 1-800-622-4111 or www.bluestakes.org.

Location has been marked for inspection

Name of compaction company is applicable and compaction testing will be performed before final approval on road received.

Fees Paid
